



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING AGENDA

January 18, 2022, 6:00 PM

Gig Harbor Civic Center - Council Chamber 3510 Grandview St, Gig Harbor, WA 98335

Call to Order

Commissioner Roll Call:

	Present	Excused	Comment
Amanda Babich, President			
Steve Nixon, Clerk			
Maryellen (Missy) Hill			
Kurt Grimmer			
Laurel Kingsbury			

ITEM 1 President's Report

ITEM 2 Executive Director's Report

ITEM 3 Special Presentations

- 3a. Job Order Contracting Overview
- 3b. Park Host Research Outcomes

ITEM 4 Board Committee Reports

- 4a. CIP Committee
- 4b. Finance and Administration Committee
- 4c. Recreation Services Committee
- 4d. Stewardship Committee
- 4e. Standing Committee Reports

ITEM 5 Public Comments:

This is the time set aside for the public to provide their comments to the Board on matters related to PenMet Parks. Each person may speak up to three (3) minutes, but only once during the citizen comment period. Anyone who provides public comment must comply with Policy P10-106 providing for the Rules of Decorum for Board Meetings. A copy of the policy is available at each meeting and at www.penmetparks.org

ITEM 6 Minutes

- 6a. [Approval of Minutes of the January 4, 2022 Study Session](#)
- 6b. [Approval of Minutes of the January 4, 2022 Regular Meeting](#)

ITEM 7 Consent Agenda: None



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ITEM 8 Unfinished Business: None

ITEM 9 New Business

9.1 Purchasing Resolutions Requiring One Reading for Adoption: None

9.2 Single Reading Resolutions Requiring One Reading for Adoption: None

9.3 [Two Reading Resolutions Requiring Two Readings for Adoption](#)

[9.3a Resolution RR2022-01 Approving the Arletta Schoolhouse Renovation Project Budget](#)

ITEM 10 Comments by Board

ITEM 11 Next Board Meeting

February 1, 2022, Study Session at 5:00 pm and Regular Meeting at 6:00 pm at City of Gig Harbor Civic Center Council Chamber.

ITEM 12 Adjournment

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.



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STUDY SESSION MINUTES

January 04, 2022, 5:00 PM

Gig Harbor Civic Center – Council Chambers 3510 Grandview Street, Gig Harbor, WA 98335

Call to Order: The meeting was called to order by President Babich at 5:01 pm

Commissioner Present:

- Amanda Babich, President
- Kurt Grimmer, Clerk
- Maryellen (Missy) Hill
- Steve Nixon
- Laurel Kingsbury

Staff Present:

- Ally Bujacich
- Aiden Krug
- Matthew Kerns
- Nicole Jones-Vogel
- Denis Ryan
- Sherman Enstrom

ITEM 1 Board Discussion

1a. Strategic Planning Discussion

Executive Director Ally Bujacich presented strategic planning outcomes in three sections: A strategic planning overview, the strategic plan outcomes and process, and next steps. Commissioners discussed the plan with staff and provided feedback regarding desired outcomes.

ITEM 2 Adjournment: President Babich adjourned the meeting at 5:56 pm

APPROVED BY THE BOARD ON: _____

President

Clerk

Submitted By: Aiden Krug



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REGULAR MEETING AGENDA

January 04, 2022, 6:00 PM

Gig Harbor Civic Center – Council Chambers 3510 Grandview Street, Gig Harbor, WA 98335

Swearing-In Ceremony: Maryellen (Missy) Hill was sworn in to become a commissioner under oath by President Amanda Babich. Steve Nixon was sworn in to become a commissioner under oath by President Amanda Babich.

Call to Order: The meeting of Peninsula Metropolitan Park District was called to order by President Babich at 6:07 pm

Commissioners Present:

Amanda Babich
 Kurt Grimmer
 Maryellen (Missy) Hill
 Steve Nixon
 Laurel Kingsbury

Staff:

Ally Bujacich
 Matthew Kerns
 Aiden Krug
 Nicole Jones-Vogel
 Denis Ryan
 Louise Tieman
 Sherman Enstrom

Public:

Chris Hallam
 Matt Blossom
 Matt Orlando
 Scott Chaffee
 Mason Elliott
 Cameron Afrasiabi
 Ali Afrasiabi
 Hugh McMillan
 Betty Lilienthal

Outside Staff:

Mark Roberts/Legal Counsel

ITEM 1 President's Report

President Babich congratulated Maryellen (Missy) Hill and Steve Nixon for being sworn in as Commissioners. Additionally, President Babich drew attention to the new agenda format.

ITEM 2 Election of 2022 Officers

President Babich re-opened nominations for Board President and Clerk for 2022. No additional nominations were received. President Babich was elected 2022 President with a 5-0 vote. Commissioner Nixon was elected 2022 Clerk with a 5-0 vote.

ITEM 3 Executive Director's Report

Executive Director Ally Bujacich welcomed and introduced the new Director of Finance and Administration Sherman Enstrom. Bujacich recognized Interim Finance and Human Resources Manager Louise Tieman. Bujacich reported on the



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inclement weather's impact on the District and thanks Operations staff for responding. Bujacich provided a brief event recap of the Cookies with Mr. and Mrs. Claus event stating there were 192 families that attended, and it was very well received in the community. A more in-depth recap of this event and all other 2021 events will be presented at the January 18, 2022 Board study session. Phase 2 of the Voyager Elementary playground PEG grant was completed. The Voyager PTA invited the Board of Commissioners to tour the new phase.

ITEM 4 Special Presentations

4a. Evergreen Mountain Bike Alliance

Chris Hallam of Evergreen Mountain Bike Alliance (EMBA) gave an overview of what EMBA was, what they do, and gave the board an opportunity to better understand the mountain bike amenities in the area as the district updates the PROS plan.

4b. PEG Grant Report - Tubby's Trail Shelter

Eagle Scout Mason Elliot presented the sunshade construction project at Tubby's Trail Dog Park supported by a PEG grant. Commissioners shared their appreciation with Elliot for his park improvement work.

4c. PEG Grant Report - McCormick Forest Signage

Eagle Scout Cameron Afrasiabi presented the trail sign improvement and installation project at McCormick Forest Park supported by a PEG grant. Commissioner shared their appreciation with Afrasiabi for his park improvement work.

ITEM 5 Board Committee Reports

5a. CIP Committee

No update

5b. Finance and Administration Committee

No update

5c. Recreation Services Committee

President Babich gave a brief update that an RFP for a Comprehensive Program Consultant has been issued and the proposals will be reviewed on January 6, 2022. After this meeting President Babich will join the Finance and Administration Committee and Commissioner Kingsbury will join the Recreation Services Committee.

5d. Stewardship Committee

Commissioner Hill reported the committee met on December 10 to review the draft Committee framework, named Commissioner Hill as Committee Chair, reviewed the RFP for the Capital Campaign, and discussed the PEG Grant program.

5e. External Committee Reports



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Commissioner Hill is a part of the Government Relations Committee of the Gig Harbor Chamber of Commerce. There will be a legislative sendoff January 4, 2022, at TCC Gig Harbor.

Both Commissioner Hill and Grimmer are representatives on the Tacoma Narrows Airport Advisory Committee. Grimmer reported that the Committee meets quarterly, and the next meeting will be at the Tacoma Narrows Airport on January 18, 2022.

ITEM 6 Public Comments

The following citizens provided comments:

Betty Lilienthal

Ali Afrasiabi

ITEM 7 Minutes

7a. Approval of Minutes of the December 7, 2021, Study Session

7b. Approval of Minutes of the December 7, 2021, Regular Meeting

Commissioner Nixon made a motion, seconded by Commissioner Kingsbury. The study session and regular minutes were approved with a 5-0 vote.

ITEM 8 Consent Agenda

8a. Resolution C2022-01: Approval of Vouchers

Commissioner Nixon made a motion to approve the consent agenda, seconded by Commissioner Kingsbury. The consent agenda was approved with a 5-0 vote.

ITEM 9 Unfinished Business: None

ITEM 10 New Business

10.1 Purchasing Resolutions Requiring One Reading for Adoption: None

10.2 Single Reading Resolutions Requiring One Reading for Adoption: None

10.3 Two Reading Resolutions Requiring Two Readings for Adoption: None

ITEM 11 Comments by the Board

Commissioner Hill thanked the seniors for coming to the meeting. Commissioner Nixon wanted to remind the Board and the public present of the Gig Harbor Sports Complex open house at the Tom Taylor YMCA, January 6, 2022. He also wanted to thank Recreation Services Manager, Matthew Kerns and Recreation Sports Coordinator, Brian Miller for allowing him to use his commissioner funds to support the Recreation Basketball Program.

ITEM 12 Next Board Meetings



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January 18, 2022, Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the City of Gig Harbor Civic Center Council Chamber.

ITEM 13 **Adjournment:** President Babich adjourned the meeting at 7:18 pm

APPROVED BY THE BOARD ON: _____

President

Clerk

Submitted by: *Aiden Krug*

DRAFT



Peninsula Metropolitan Park District

10123 78th Ave NW, Gig Harbor, WA 98332 "Today We Touch Tomorrow"
 Office: 253-858-3400 Fax: 253-858-3401
 E-mail: Info@PenMetParks.org

DISTRICT COMMISSION MEMO

To: Peninsula Metropolitan Park District Board of Commissioners

Through: Ally Bujacich, Executive Director

Through: Denis Ryan, Director of Park Services

From: Nicole Jones-Vogel, AICP, Planning & Special Projects Manager

Date: January 18, 2022

Subject: **First Reading of Resolution RR2022-001 Adopting the Arletta Schoolhouse Renovation Project Budget**

Background

Renovation of the Arletta Schoolhouse is identified as a needed park project in the adoption of the 2018 Parks, Recreation, and Open Space Plan. Renovations at Hales Pass Park has continued to be a funded project with some limited scope completed. At the time of the initial project, the scope was focused on increasing interior and exterior accessibility and replacing aged internal systems including heating, plumbing, and electrical. In 2021 the building sustained some flooding damage which has been addressed and will be resolved with the completion of the renovation, with costs recovered through the District's insurance carrier.

At the June 1, 2021 Board meeting, the project manager recommended scope adjustments to ensure the finished project meets community need and expectations, including upgrading the finishes in the two classrooms and other public spaces, creating dedicated storage for equipment and furniture needed for operations, improving the exterior pavilion, and adding exterior lighting. This additional scope will provide an improved user experience and address deferred maintenance needs on the building interior and exterior. The adjustments were incorporated into the contract documents for competitive bidding.

The complete project will provide an improved community asset and recreation programming space.

Funding

Upon the adoption of the *Park, Recreation, and Open Space Plan* (2018) funding began to be allocated to the Hales Pass Park Fund to address deferred maintenance and begin renovation of the schoolhouse. In 2018, the Board passed Resolution R2018-013 for ceiling repair and building trim in the amount of \$40,000. Resolution 2019-002 was passed in November 2019 for roof repair and building renovation in an amount not-to-exceed \$700,000; finally, \$650,000 was approved in Resolution R2020-018 for the Arletta Schoolhouse Renovation for a total of \$1,390,000 (See Exhibit A). PenMet Parks was awarded a \$15,000 Pierce County Planning grant, which was received in January 2019. The 2022 CIP Priority list identifies the remaining funding allocated to the project in 2022 (See Exhibit B).

Project Budget Summary

Project budget summary

Maximum Allowable Construction Cost (MACC)	\$850,000
Other construction contracts	\$157,607
Soft costs	
Sales tax	\$80,609
A&E and consultant fees, permit fees, FF&E, other soft costs	\$310,055
Contingency	\$176,729
Total	\$1,575,000

Funding sources

Capital Projects Fund Allocated (2018 – 2021)	\$1,379,477
Capital Projects Fund Allocated (2022)	\$180,523
Grant Funding	\$15,000
Total	\$1,575,000

Policy Implications/Support

1. *PenMet Parks District Comprehensive Parks, Recreation, and Open Space Plan* (PROS, 2018) supports the proposed improvements to the park asset itself through the “Design Opportunities” identified in Chapter 5, Park System Inventory.
2. Hales Pass Park is a 3.8-acre park classified as a Neighborhood Park. The improvements proposed in this project advance the Neighborhood Park classification by adding ADA access and additional parking.
3. The Arletta Schoolhouse Renovation is supported by the following 2022 Goals and Objectives:
 - Goal 2. Implement effective administrative and operational procedures.
 - i. Objective: Create program supply and equipment storage and inventory procedures and long-term storage plan.
 - Goal 3. Effectively manage and maintain our assets to preserve existing infrastructure and provide parks and recreation opportunities for the community.
4. Resolution R2021-016 identified 2022 goals and objectives, including completing the Arletta Schoolhouse as a Critical Need (See Exhibit C).
5. The Renovation of the Arletta Schoolhouse was confirmed through the adoption of the 2022 budget through Resolution 2021-029 (See Exhibit B).

Recommendation

No recommendation for first reading. The Second Reading is scheduled for the February 1, 2022 Regular Board Meeting.

Staff Contact

If you have any questions, comments or concerns, please contact me at your earliest convenience. You can contact me at 253-313-5086 or via e-mail at njones-vogel@penmetparks.org.

Attachments:

- Exhibit A: Resolutions R2018-013; R2019-022; R2020-018
- Exhibit B: Resolution 2021-029
- Exhibit C: Resolution R2021-016
- Exhibit D: Resolution RR2022-001



Peninsula Metropolitan Park District

RESOLUTION NO. R2018-013

A RESOLUTION OF PENMET PARKS TO TRANSFER FROM 2018 PARK IMPROVEMENT FUND CAPITAL BUDGET

WHEREAS, the Peninsula Metropolitan Park District (PenMet Parks) Board of Park Commissioners may by resolution amend its current year budget; and

WHEREAS, the PenMet Parks Board of Park Commissioners has identified costs related to Hales Pass for the ceiling repair, and building trim; and

WHEREAS, monies in the Park Improvement Fund have been identified as currently available to fund these costs in an amount not to exceed \$40,000; and

WHEREAS, the PenMet Parks Comprehensive Financial Management Policy requires a resolution of the Board to transfer funds between projects; NOW, THEREFORE BE IT

RESOLVED by the Board of Park Commissioners of the Peninsula Metropolitan Park District that up to \$40,000 from the Park Improvement Fund be transferred to the Hales Pass Park Fund and amend the 2018 Capital Project budget.

The foregoing resolution was adopted at a regular meeting of the Board of Park Commissioners of the Peninsula Metropolitan Park District held on September 4, 2018.

[Handwritten signature]
President

[Handwritten signature]
Clerk
Peninsula Metropolitan Park District Commission

Attest



Peninsula Metropolitan Park District

RESOLUTION NO. R2019-022

A RESOLUTION OF PENMET PARKS TO TRANSFER FROM 2019 PARK IMPROVEMENT FUND CAPITAL BUDGET

WHEREAS, the Peninsula Metropolitan Park District (PenMet Parks) Board of Park Commissioners may by resolution amend its current year budget; and

WHEREAS, the PenMet Parks Board of Park Commissioners has identified costs related to Hales Pass for the roof repair and building renovation; and

WHEREAS, monies in the Park Improvement Fund have been identified as currently available to fund these costs in an amount not to exceed \$700,000; and

WHEREAS, the PenMet Parks Comprehensive Financial Management Policy requires a resolution of the Board to transfer funds between projects; NOW, THEREFORE BE IT

RESOLVED by the Board of Park Commissioners of the Peninsula Metropolitan Park District that up to \$700,000 from the Park Improvement Fund be transferred to the Hales Pass Park Fund and amend the 2019 Capital Project budget.

The foregoing resolution was adopted at a regular meeting of the Board of Park Commissioners of the Peninsula Metropolitan Park District held on November 19, 2019.

Maryellen Hill, President

Amanda Babich, Clerk
Peninsula Metropolitan Park District Commission

Attest



Peninsula Metropolitan Park District

RESOLUTION NO. R2020-018

A RESOLUTION OF PENMET PARKS TO TRANSFER FROM 2020 PARK IMPROVEMENT FUND CAPITAL BUDGET

WHEREAS, the Peninsula Metropolitan Park District (PenMet Parks) Board of Park Commissioners may by resolution amend its current year budget; and

WHEREAS, the PenMet Parks Board of Park Commissioners has identified costs related to the renovation of the Arletta Schoolhouse at Hale Pass Park; and

WHEREAS, monies in the Park Improvement Fund have been identified as currently available to fund these costs in an amount not to exceed \$650,000; and

WHEREAS, the PenMet Parks Comprehensive Financial Management Policy requires a resolution of the Board to transfer funds between projects; NOW, THEREFORE BE IT

RESOLVED by the Board of Park Commissioners of the Peninsula Metropolitan Park District that up to \$650,000 from the Park Improvement Fund be transferred to the Hale Pass Park Fund and amend the 2020 Capital Project budget.

The foregoing resolution was adopted at a regular meeting of the Board of Park Commissioners of the Peninsula Metropolitan Park District held on July 21, 2019.

[Handwritten signature]

President

[Handwritten signature]

Clerk

Peninsula Metropolitan Park District Commission

Attest

Exhibit B



Peninsula Metropolitan Park District

RESOLUTION NO. R2021-029

ADOPTING THE 2022 ANNUAL CAPITAL BUDGET AND CAPITAL IMPROVEMENT PLAN

WHEREAS, the Executive Director of the Peninsula Metropolitan Park District has recommended a balanced budget and estimate of monies required to meet public expenses, bond retirement, interest, and the priorities, goals, and objectives for 2022 as adopted by the Board of Park Commissioners on July 16, 2021 for the 2022 calendar year; and

WHEREAS, a Six-Year Capital Improvement Plan (CIP) was developed in 2022; and

WHEREAS, Year One of the CIP serves as the Executive Director's 2022 annual capital budget; and

WHEREAS, notice was published in the official legal notices of the local newspaper on October 21, 2021, October 28, 2021, November 4, 2021, and November 11, 2021 that the Board of Park Commissioners would meet on November 2, 2021 and again on November 16, 2021 to consider the proposed budget and to allow the public an opportunity to be heard regarding the proposed 2022 budget; and

WHEREAS, the Board of Park Commissioners did meet at the time specified and offered the opportunity for interested taxpayers and members of the public to comment on the proposed budget as detailed below:

- November 2, 2021
 - First Public Hearing Regarding the Proposed 2022 Budget
 - Public Hearing Public Hearing Regarding the Proposed 2021 Levy of Regular Property Tax for Collection in 2022
 - Adoption of the 2021 Levy of Regular Property Tax for Collection in 2022

- November 16, 2021
 - Second Public Hearing on the Final 2022 Budget
 - Adoption of the 2022 Capital Budget

WHEREAS, the proposed 2022 annual budget does not exceed the lawful limit of taxation as allowed to be levied by PenMet Parks for the purposes set forth in the budget, and estimated expenditures set forth in the budget are deemed necessary to provide park and recreation services to the community during the 2022 calendar year;

NOW THEREFORE BE IT

RESOLVED, by the Board of Park Commissioners of the Peninsula Metropolitan Park District that the 2022 Capital Budget and 2022 Capital Improvement Plan be adopted, approved and appropriated as follows:

- Section 1. The required expenditures for the capital improvements for calendar year 2022 as specified and fixed in Exhibit A, attached hereto and incorporated by reference into this resolution.

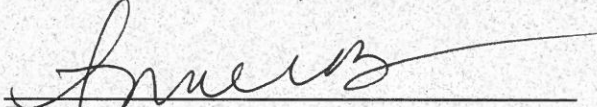
Resolution R2021-029

Exhibit B

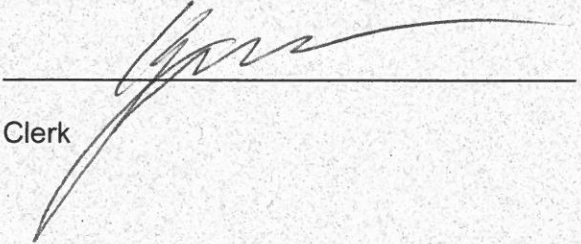
Section 2. The Secretary of the Board is directed to transmit a certified copy of the 2022 Capital Budget and 2022 Capital Improvement Plan as adopted by the Board of Park Commissioners of the Peninsula Metropolitan Park District to the State Auditor of Washington, Division of Municipal Corporations.

Section 3. This resolution shall take effect January 1, 2022 at 12:01 a.m.

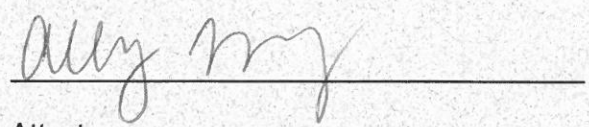
The foregoing resolution was adopted at a regular meeting of the Board of Park Commissioners of the Peninsula Metropolitan Park District held on November 16, 2021.



President



Clerk



Attest

Exhibit B

Exhibit A to Resolution R2021-029 PenMet Parks 2022 Capital Budget and Capital Improvement Plan

Fund Name	Beginning Balance	Revenues	Expenditures	Transfers in/out	Ending Cash (Reserve)
Capital Project Fund	\$30,498,191	\$895,033	(\$33,147,957)	\$3,251,433	\$1,496,700

Year	Priority	Property	Project	2022 Capital Budget
2022	1	CRC	CRC Phase 1	\$23,650,116
2022	2	Hale Pass	Arletta Schoolhouse renovation	\$180,523
2022	3	Sehmel Homestead Park	Resurface playground	\$163,000
2022	4	Peninsula Gardens	Demolish damaged outbuildings and house	\$23,000
2022	5	DeMolay Sandspit	Demolish damaged structures; replace with picnic shelter if feasible	\$245,000
2022	6	Narrows Beach	Demolish damaged mobile home	\$24,000
2022	7	Sunrise Beach	Demolish deteriorating structure	\$17,000
2022	8	Rosedale Hall	Renovate Rosedale Hall	\$1,517,000
2022	9	District	Key and access control plan	\$83,000
2022	10	District	Signage and wayfinding master plan design	\$75,000
2022	11	Peninsula Gardens	Community aquatic center feasibility study	\$105,000
2022	12	Harbor Family	Improve parking area	\$29,000
2022	13	Peninsula Gardens	Deferred maintenance	\$36,000
2022	14	District	Unidentified life safety or deferred maintenance issues	\$50,000
2022	15	Narrows West	Acquisition costs	\$8,000
Total 2022 CIP Expenses				\$26,205,639
2021 Carryforward Adopted Capital Expenses				\$6,942,318
Total 2022 Capital Budget				\$33,147,917

Resolution R2021-029



Peninsula Metropolitan Park District

RESOLUTION NO. R2021-016

A RESOLUTION OF PENMET PARKS ADOPTING THE JUNE 19, 2021 BOARD RETREAT OUTCOMES, INCLUDING GOALS AND OBJECTIVES, CIP PRIORITIES, POLICY PRIORITY SCHEDULE, BOARD COMMITTEES, AND ANNUAL BOARD CALENDAR

WHEREAS, the Peninsula Metropolitan Park District (PenMet Parks) was formed in 2004 by a vote of the people and is authorized to deliver parks and recreation services under RCW 35.61; and

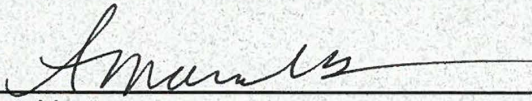
WHEREAS, Board Policy P10-101 states, in part, that PenMet Parks is accountable to its citizens for use of public dollars, and the limited financial resources of PenMet Parks must be wisely used to ensure adequate funding to support the services, public facilities, and infrastructure necessary to meet the community's present and future needs; and

WHEREAS, the Executive Director assessed the District's needs related to its mission and adopted strategic goals and recommended certain priorities within available resources to advance the mission and goals; and

WHEREAS, the Board of Park Commissioners participated in a Board retreat on June 19, 2021, during which the recommended priorities were established; NOW THEREFORE BE IT

RESOLVED, by the Board of Park Commissioners that PenMet Parks adopts the June 19, 2021 Board retreat outcomes, including goals and objectives, CIP priorities, policy priority schedule, Board committees, and annual Board calendar attached as Exhibit A.

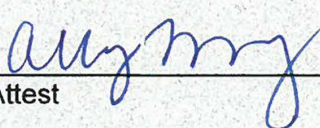
The foregoing resolution was adopted at a regular meeting of the Board of Park Commissioners of the Peninsula Metropolitan Park District held on July 20, 2021.



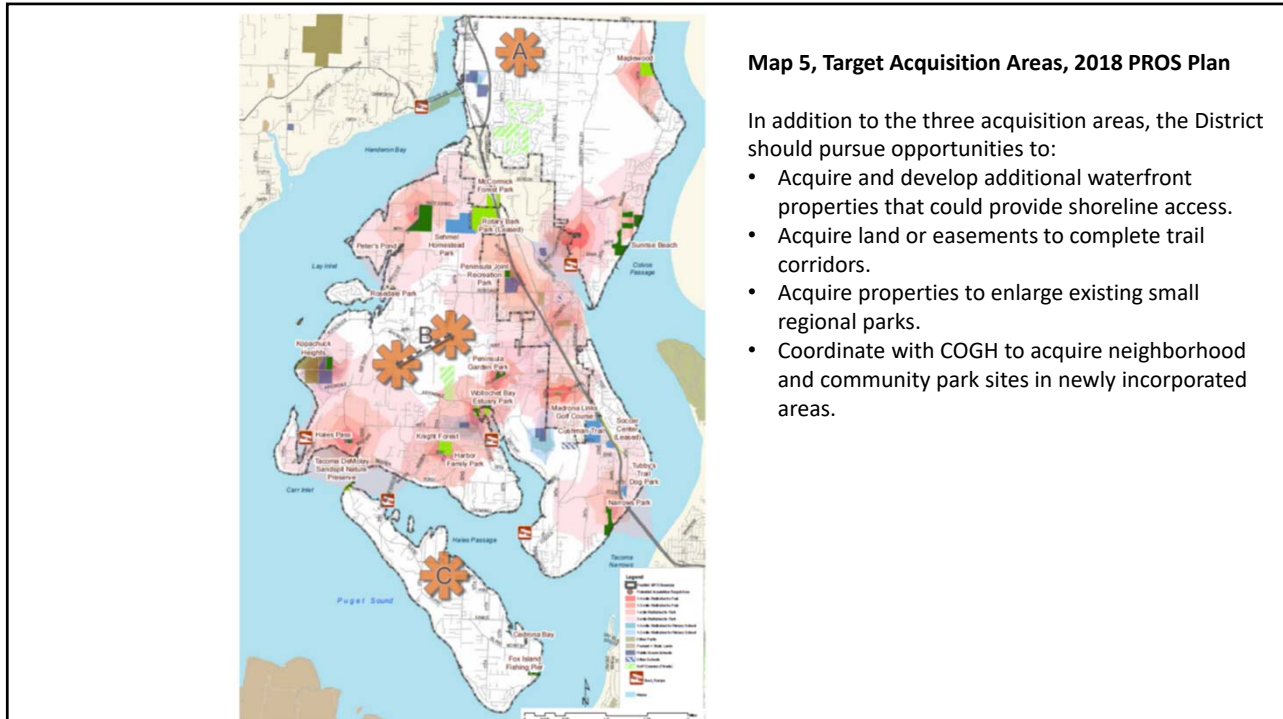
President



Clerk



Attest



Map 5, Target Acquisition Areas, 2018 PROS Plan

In addition to the three acquisition areas, the District should pursue opportunities to:

- Acquire and develop additional waterfront properties that could provide shoreline access.
- Acquire land or easements to complete trail corridors.
- Acquire properties to enlarge existing small regional parks.
- Coordinate with COGH to acquire neighborhood and community park sites in newly incorporated areas.

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3. 2022 CIP

Critical Needs

- **Complete projects:** fully fund the CRC and Arletta Schoolhouse projects.
- **Deferred maintenance:** some facilities are in poor condition and require capital improvements to avoid further deterioration, provide safe access, and maintain acceptable conditions:
 - *Demolish certain dilapidated structures at Peninsula Gardens, DeMolay, Sunrise, and Narrows.*
 - *Address deferred maintenance at remaining DeMolay structures.*
 - *Renovate Rosedale Hall to address structural deficiencies and other deferred maintenance.*
 - *Make a modest investment in addressing deferred maintenance at Peninsula Gardens to create temporary usable space for uses like pickleball and adaptive recreation while future of the property is determined. Review Peninsula Gardens work in a study session tentatively scheduled for November 2, 2021.*

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Peninsula Metropolitan Park District

RESOLUTION NO. RR2022-001

ADOPTING THE ARLETTA SCHOOLHOUSE RENOVATION PROJECT BUDGET

WHEREAS, Peninsula Metropolitan Park District (PenMet Parks) identified renovation needs through the Parks, Recreation, and Open Space Plan (2018) for the facilities located at Hales Pass Park and subsequently procured professional services to assist with the design and simultaneous cost estimating of the project; and

WHEREAS, the Board of Park Commissioners adopted Resolution R2018-013 transferring \$40,000 to the Hales Pass Park Fund; and

WHEREAS, the Board of Park Commissioners adopted R2019-022, funding the roof repair and building renovation in an amount not to exceed \$700,000; and

WHEREAS, the Board of Park Commissioners adopted resolution R2020-018 transferring \$650,000 from the Park Improvement Fund to the Hales Pass Park Fund; and

WHEREAS, PenMet Parks began project design in early 2020 and since that time the scope of the project has been modified to include upgrades to the classroom and pavilion spaces increasing the total project cost by approximately \$185,000; and

WHEREAS, the COVID-19 pandemic has resulted in numerous and significant changes in the construction industry affecting the availability and cost of both labor and materials which affects the project design and overall cost; and

WHEREAS, Board Policy P10-101 states, in part, that PenMet Parks is accountable to its citizens for use of public dollars, and the limited financial resources of PenMet Parks must be wisely used to ensure adequate funding to support the services, public facilities, and infrastructure necessary to meet the community's present and future needs; and

WHEREAS, PenMet Parks analyzed the estimated project costs required to design and renovate the Arletta Schoolhouse and Pavilion to meet the community needs and concluded that the total project budget should be increased to \$1,575,000;

NOW THEREFORE BE IT

RESOLVED, by the Board of Park Commissioners of the Peninsula Metropolitan Park District that the Arletta Schoolhouse Renovation Project total project budget, excluding previous roof repairs, is \$1,575,000.

Exhibit D

The foregoing resolution was heard as a first reading on January 18, 2022 and adopted at a regular meeting of the Board of Park Commissioners of the Peninsula Metropolitan Park District held on February 1, 2022.

President

Clerk

Attest